



# NYC DOHMH

## Office of Emergency Preparedness and Response

# LONG-TERM CARE COMPREHENSIVE EMERGENCY MANAGEMENT TRAINING / TECHNICAL ASSISTANCE PROGRAM

### Overview

The New York City Department of Health and Mental Hygiene, Office of Emergency Preparedness and Response (NYC DOHMH OEPR) invites you to participate in a unique emergency management initiative known as the **Long-Term Care Comprehensive Emergency Management Training / Technical Assistance Program (LTCCEMT/TA)**. The LTCCEMT/TA program is a series of fundamental educational and planning initiatives aimed at strengthening long-term care facilities' internal capacities and capabilities as well as increasing their ability to partner with public health to improve their mitigation, preparedness, response, and recovery in disasters.

OEPR has contracted **Incident Management Solutions, Inc. (IMS)**, an emergency management consultancy, to design, develop, and conduct this program initiative. In collaboration with the City's nursing home associations and other external partners, we will engage up to sixty LTC facilities in the LTCCEMT/TA. In a unique expansion of this year's programming, **home care agencies** and **hospice and palliative care facilities** will join the skilled nursing and adult care facilities invited to participate in this offering. Participants will receive training and resources that will assist their facilities in **meeting CMS emergency management requirements** in the areas of assessment, planning, and training. **There is no cost for participation**, requiring only the commitment of staff time. The nine-month program runs from September 2022 through May 2023.

### Program Structure

The LTCCEMT/TA program will be organized into an introduction webinar; and three two-hour topic webinars covering the areas of assessment, planning, and training, each followed by an individualized two-hour facility technical assistance session with an Emergency Management Specialist mentor from IMS. Facilities may participate in all activities or select individual webinars and TA sessions that meet their needs. **All activities will be conducted virtually.**

For Technical Assistance, each participating facility will establish an emergency management team (EMT) ideally consisting of two leadership staff, as well as an alternate, with knowledge and authority to participate in the entire program, ensuring representation at every session. Facilities will provide DOHMH with a digitally signed commitment acknowledging program requirements and verifying their participation.

### Preparing for the Program

Participants are strongly encouraged to take the following two FEMA interactive web-based Independent Study courses prior to the start of the program.

- IS-230.E: [Fundamentals of Emergency Management](#) and
- IS-235.C: [Emergency Planning](#)

### Registering for the Program

**Space is limited! Register online *today* by selecting the following link and completing the brief on-line registration process. [Click here to register.](#)**

## Program Dates

### Essentials of Emergency Management

September 21, 2022  
*Webinar*

### Assessment

October 12, 2022  
*Webinar*

October 13, 2022 –  
December 13, 2022  
*Individual Mentoring/  
Technical Assistance Period*

### Planning

December 14, 2022  
*Webinar*

December 15, 2022 –  
February 7, 2023  
*Individual Mentoring/  
Technical Assistance Period*

### Continuity of Operations (COOP)

February 8, 2023  
*Webinar*

February 9, 2023 –  
April 28, 2023  
*Individual Mentoring/  
Technical Assistance Period*



## For More Information

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